



# Heathrow Airport Ltd – Rail Engineering Access Statement 2024

**ISSUE RECORD**

Issue	Date	Comments
Version 1	21/10/2022	Rules Proposal
Version 2	03/02/2023	Final Rules
Version 3	31/03/2023	Rules Proposal
Version 4	14/07/2023	Final Rules

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**Section 4** Standard Possession Opportunities contains guidance on possession times that are available.

**Section 7** Identifiable major possessions which cannot be contained within the standard possession opportunities are shown in the register. Consequently, such possessions are not reflected in the permanent timetable and are disruptive possessions.

## **SECTION 1 – INTRODUCTION**

### **1.1 Introduction**

The contents of Heathrow Airport Engineering Access Statement are determined by Heathrow Airport through informal consultation with Train Operators and Network Rail, with the aim of achieving the optimal balance between access to the network for train operations and access for maintenance, renewal and enhancement work. This is followed by formal consultation with Train Operators in accordance with Access Condition D2, leading to the issue by Heathrow Rail of the Final Engineering Access Statement. Train Operators have a right of appeal against the contents of the Final Engineering Access Statement under Access Condition D2.2.8.

Train Operators' Access Proposals for train paths must be compliant with the Heathrow Engineering Access Statement.

The planning process for the Permanent Timetable is governed by the Heathrow Airport Network Code. In the event of a conflict, the Heathrow Airport Network Code takes precedence over Track Access Agreements with individual Train Operators and Engineering Access Statement/Timetable Planning Rules.

The following are the dates for publication of the Heathrow Airport Engineering Access Statement for the 2024 timetable year.

<b>Engineering Access Statement 2024</b>	<b>Issue date</b>	<b>Operator response date</b>	<b>Remarks</b>
Version 1 Rules Proposal	21/10/2022	25/11/2022	
Version 2 Final Rules	03/02/2023	24/02/2023	Referral to dispute panel should be against this document within 15 working days of receipt.
Version 3 Proposal for Subsidiary Rules Changes	31/03/2023	05/05/2023	
Version 4 Final Rules	14/07/2023	04/08/2023	Referral to dispute panel should be against this document within 15 working days of receipt.

## 1.2 Applications for Possessions

- 1.2.1 Applications for possessions should be made always in accordance with Heathrow Airport's Works Application Notification (WAN) planning process. For details of the mechanism for applying for works requiring access contact [Rail@heathrow.com](mailto:Rail@heathrow.com) .
- 1.2.2 Once Possession Access is agreed by Heathrow Airport, the Network Rail Access Planning sequence of activities will apply incorporating Heathrow Airport infrastructure within Network Rail Western Route as one continuous route.
- 1.2.3 For the purpose of this document a possession is defined as any restriction of the Heathrow Airport network for Train Operators. This includes: -
- Rule Book T3 and pre-plan disruptive T2 possessions
  - Traction current isolations
  - Signalling disconnections
  - Temporary speed restrictions
  - Operational telecommunications disconnections
  - Standard Possession Opportunities (NBS – Section 4 possessions)
  - Test Train requirements
  - Outstabling requirements

Applications for any of the above should be made in accordance with the laid down timescales.

- 1.2.4 All possessions contained within Heathrow Engineering Access Statement are inclusive of junctions and stations unless otherwise stated.
- 1.2.5 Wherever possible possessions should be contained within the standard possession opportunities shown in Section 4.
- 1.2.6 Where a requester is in any doubt as to whether a possession is disruptive or non-disruptive it should be assumed that it is disruptive. Guidance should be obtained from the Heathrow Airport rail team.
- 1.2.7 Applications for disruptive possessions should be made as soon as requirements are known and should reach the Heathrow Airport rail team via [Rail@heathrow.com](mailto:Rail@heathrow.com) no later than 37 weeks prior to the start of the relevant 4-weekly period. Details of infrastructure train requirements (including on track machines) must be provided with the possession application.
- 1.2.8 Applications for Non-Disruptive Possessions should be made as soon as requirements are known. These applications are made via [Rail@heathrow.com](mailto:Rail@heathrow.com) and guidance will only be sought from the Heathrow Airport rail team if there is doubt about the disruptive effects of the possession application.

1.2.9 TSRs cannot be applied in conjunction with engineering work within Heathrow infrastructure due to the system design. Full details of the protection arrangements and speeds between stations must be provided in PPS and published in the relevant Operational Notices with the possession applications to which it applies.

1.2.10 If advice is required concerning any of the contents of this document, contact should be made with the Heathrow Rail team through [Rail@heathrow.com](mailto:Rail@heathrow.com).

1.2.11 Improving Network Availability, before requesting a possession which will disrupt passenger operators consider the following;

- Can the work be done in such a way that does not disrupt train services?
- Can the work be carried out in an existing possession?
- Can you release parts of the line during possession (e.g. staggered start and finish times for each line, use of Bidirectional tunnels)?
- Can the work be carried out in fewer longer or shorter possession durations?

### 1.3 Train Operator Consultation

1.3.1 Consultation on Access requirements for Heathrow Airport infrastructure will be included within the Network Rail Access Planning process, with Heathrow Airport infrastructure considered together as one continuous route.

### 1.4 Timetable Dating

1.4.1 The following standard engineering timetable periods will apply.

#### December 2023 – December 2024

Period Block Dates:	
<b>Period A -</b>	0001 Sun 10/12/2023 to 2359 Sun 31/12/2023 (4 Sundays)
<b>Period B -</b>	0001 Mon 01/01/2024 to 2359 Sun 11/02/2024 (6 Sundays)
<b>Period C -</b>	0001 Mon 12/02/2024 to 2359 Sun 24/03/2024 (6 Sundays)
<b>Period D -</b>	0001 Mon 25/03/2024 to 2359 Sat 18/05/2024 (7 Sundays)
<b>Period E -</b>	0001 Sun 19/05/2024 to 2359 Sun 16/06/2024 (5 Sundays)
<b>Period F -</b>	0001 Mon 17/06/2024 to 2359 Sun 28/07/2024 (6 Sundays)
<b>Period G -</b>	0001 Mon 29/07/2024 to 2359 Sun 08/09/2024 (6 Sundays)
<b>Period H -</b>	0001 Mon 09/09/2024 to 2359 Sun 20/10/2024 (6 Sundays)
<b>Period J -</b>	0001 Mon 21/10/2024 to 2359 Sat 14/12/2024 (7 Sundays)

1.4.2 Bank Holidays occur on the following dates, which may result in changes to the times available for possessions.

**Bank Holidays**

<b>Date</b>	<b>Holiday</b>
25 December 2023	Christmas Day
26 December 2023	Boxing Day
1 January 2024	New Year's Day
29 March 2024	Good Friday
1 April 2024	Easter Monday
6 May 2024	May Day
27 May 2024	Late Spring Bank holiday
26 August 2024	Summer Bank holiday

1.4.3 Note that the clocks change on the following dates:

**Spring** (1 hour forward, British Summer Time):  
Sunday 31 March 2024

**Autumn** (1 hour back, Greenwich Mean Time):  
Sunday 3<sup>rd</sup> November 2024

## 1.5 Change Procedure

The following standard Engineering Access Statement change procedure is applicable to this document

### **Procedure for Altering Engineering Access Statement or Timetable Planning Rules other than through the Twice-Yearly Process Having Effect from a Passenger Change Date**

- 1.5.1 This Procedure has been devised in accordance with the Heathrow Airport Network Code Condition D 2.2.7 to provide a means of altering Engineering Access Statement and/or Timetable Planning Rules other than through the twice-yearly process having effect from the Passenger Change Dates. It supersedes the interim arrangements included within certain Train Operators' Track Access Agreements.
- 1.5.2 This procedure will be used by Heathrow Airport to add, substitute or delete engineering access opportunities contained within Engineering Access Statement. All possessions so agreed will be regarded as being within Engineering Access Statement. Heathrow Airport is committed to the achievement of the Informed Traveller deadlines resulting in details of amended train services being available 12 weeks before the date of operation, consequently, wherever possible, Heathrow Airport will consult with Train Operators regarding possessions and other capacity restrictions which are disruptive to agreed train slots in sufficient time to allow details of those disruptive possessions to be included in a Confirmed Period Possessions Plan which will be published 26 weeks prior to the start of each 4-week period.
- 1.5.3 Where a need arises to amend Engineering Access Statement/Timetable Planning Rules to cater for urgent safety requirements or other emergency situations, all parties concerned will co-operate in accelerating the normal timescales in this Procedure commensurate with the urgency of the circumstances.

## 1.6 Changes Initiated by Train Operators

- 1.6.1 The Train Operator may propose changes to any part of Engineering Access Statement/Timetable Planning Rules affecting or likely to affect that Train Operator.
- 1.6.2 The Train Operator shall write to Heathrow Airport ([Rail@heathrow.com](mailto:Rail@heathrow.com)) with details of the proposed change(s) to the Timetable Planning Rules and Engineering Access Statement.
- 1.6.3 Within 5 working days of receipt of the proposed change, Heathrow Airport shall notify to all Train Operators affected details of the proposed change and Heathrow Airport's comments including concise reasons for the change and a statement as to whether Heathrow Airport supports the proposal.



## 1.7 Changes Initiated by Heathrow Airport

- 1.7.1 Heathrow Airport may propose changes to any part of Engineering Access Statement/Timetable Planning Rules.
- 1.7.2 Heathrow Airport shall notify to all Train Operators affected details of the proposed change including a concise explanation of its reasons. Proposed changes to Engineering Access Statement arising before publication of the Draft Period Possessions Plan shall be notified by Heathrow Rail in a single coordinated document.

## 1.8 Response by Train Operators

- 1.8.1 Each Train Operator receiving notification of a proposed change in accordance with paragraphs 5.3.1 or 5.3.2 above will consider that proposal and respond to Heathrow Airport within 10 working days from receipt of the notification, indicating:
- its agreement to the proposed change or
  - details of a counter-proposal and an explanation of its reasons or
  - in the case of Timetable Planning Rules items such as section running times, a request that a joint investigation is carried out.
- 1.8.2 Any Train Operator whose response is not received by Heathrow Airport within 10 working days will be deemed to have agreed to the proposed change and will forfeit any right of Appeal.

## 1.9 Decision by Heathrow Airport

- 1.9.1 Heathrow Airport shall give due consideration to responses received from Train Operators in accordance with paragraphs 5.3.1 or 5.3.2 above and shall decide which changes, if any, should be made to Engineering Access Statement/Timetable Planning Rules.
- 1.9.2 In reaching its decision, Heathrow Airport shall have due regard to the Decision Criteria in Heathrow Network Code Condition D6.
- 1.9.3 Heathrow Airport will notify its decision to each affected Train Operator within 5 working days of the last date for receipt of responses under paragraph 5.4.1 above.
- 1.9.4 Any Train Operator, if it disputes Heathrow Airport's decision, may Appeal to a Timetabling Panel and any such Appeal will be dealt with as though it had been made in accordance with Network Code Condition D2.2.7. Any Appeal must be referred to the Access Disputes Secretary in accordance with the timescales shown in Condition D5 (i.e. within 5 working days of notification by Heathrow Airport of its decision)

**SECTION 2 – GLOSSARY**

2.1 Certain abbreviations and terms are used throughout this document and are listed below.

<b>Term/Abbreviation</b>	<b>Meaning</b>
AC	Alternating Current
ALL	All lines
ASW	Amended Station Working
BLOCKED	Line blocked
BTET	Line blocked to electric traction
CPPP	Confirmed Period Possession Plan
CTA	Central Terminal Area
DPPP	Draft Period Possession Plan
EAP	Engineering Access Planning Team
EAS	Engineering Access Statement
ECS	Empty Coaching Stock
M	Monday
T	Tuesday
W	Wednesday
Th	Thursday
F	Friday
Sa	Saturday
Sun	Sunday
Excl	Exclusive
icw or i.c.w.	In Connection With
Incl	Inclusive
Jn	Junction
N/A	Not Applicable
NDS	Network Rail National Delivery Service
NBS	No Booked Service
NPP	No Possession Permitted
PBS	Possession to be given up for the passage of Booked Services
PPS	Network Rail's Possession Planning System

**Section 2 - Glossary (contd.)**

<b>Term/Abbreviation</b>	<b>Meaning</b>
SB	Signal Box
SLW	Single Line Working
SODS	Single Outside Double Slip
TOC	Train Operating Company
TSR	Temporary Speed Restriction
T23	Terminals 2 and 3
T2 Possession	Section of the Rule Book for Protecting Engineering Work
T3 Possession	Section of the Rule Book for Possession of the Line for Engineering Work
T4	Terminal 4
T5	Terminal 5
WON	Weekly Operating Notice
WPA	Weeks per Annum
WTT	Working Timetable

## **SECTION 3 – GUIDELINES FOR GRANTING POSSESSIONS**

### **3.1 Information required from requesters when submitting Possession requests**

The following minimum information should be included from requesters when submitting Possession requests; however, Heathrow Airport will require further information over and above that listed below. For details contact Heathrow Airport at [Rail@heathrow.com](mailto:Rail@heathrow.com)

- 3.1.1 Proposed date; start and finish time of worksites and Possessions.
- 3.1.2 Proposed method of protection.
- 3.1.3 Geographical extent of Possession (as shown in Sectional Appendix) and worksite mileage (miles / chains / kilometres).
- 3.1.4 Start and finish times and geographical extent (as shown in the Sectional appendix) of electrical isolation (may be different to 3.1.3).
- 3.1.5 Loss of, or reduction in, any signalling facilities affected outside the Possession Outline infrastructure train requirements.
- 3.1.6 Outline infrastructure train requirements (detailed if at less than 32 weeks).
- 3.1.7 Any protective speed restriction required on adjacent lines which are open.
- 3.1.8 Reduction in available platform capacity (including actual length of platform available and any special instructions for train drivers).
- 3.1.9 Effect on access to other facilities.
- 3.1.10 Significant OHLE voltage reductions.
- 3.1.11 Affected electrical feed equipment.
- 3.1.12 Any restrictions which will persist after the main Possession is given up.
- 3.1.13 If a TSR is to be imposed on the line affected after the Possession is given up, the speed and mileage of the restriction and date & times of relaxation / lifting of the TSR.
- 3.1.14 Work content.

3.1.15 Details of operational telecommunications disconnections.

### **3.2 Late Possession Requests**

3.2.1 The procedure to enable amendment of the Rules, following their finalisation is in accordance with Condition D2.2 of the Heathrow Network Code and must align with arrangements in place within the Heathrow and Network Rail Engineering Access Statement.

## **SECTION 4 – STANDARD POSSESSION OPPORTUNITIES**

### **4.0 STANDARD POSSESSION OPPORTUNITIES**

These are shown below and indicate the times which would normally be available for engineering access opportunities of the Network.

Week and Periods	LOR	Location From	Location To	Blocked Line	Protection Type	Start	End
Weeks 37 to 37  All Periods A to J	GW180	Heathrow Tunnel Jn	Heathrow Terminals 4 and 5	Down and Up Airport lines to stop blocks	Possession	0030 SUN 0020 MON 0020 TUE 0020 WED 0020 THU 0020 FRI 0020 SAT	0445 SUN 0440 MON 0440 TUE 0440 WED 0440 THU 0440 FRI 0440 SAT

## **SECTION 7 REGISTER OF POSSESSIONS**

### **7.0 REGISTER OF POSSESSIONS**

This section contains details of any significant programmes of work which are likely to take place during the year outside of the standard Possession Opportunities (NBS).

Once the Confirmed Period Possession Plan (CPPP) is issued, this supersedes any items shown in this section for the weeks covered in the CPPP.

Week	LOR	Location From	Location to	Blocked Line	Protection Type	Start	End
Week 34	GW180	Heathrow Tunnel Jn (inclusive)	Heathrow Terminal 4 and 5	Down and Up Airport lines to stop blocks	Possession	0020 Sat 16/11/24	0440 Mon 18/11/24
Possession reference - P2024/3757774  Work Content: <ul style="list-style-type: none"> <li>• Tunnel and structure works.</li> <li>• SODS junction maintenance.</li> <li>• Track replacement.</li> <li>• OHL replacement.</li> </ul>							